



Staff Ratios Policy

Pre-school Manager: Nicky Benson-Dare

This policy will be reviewed annually. It will also be revised following any concerns and/or updates to national and local guidance and procedures.

Statement

We provide a staffing ratio in line with the Safeguarding and Welfare Requirements of the Early Years Foundation Stage. Our staff are appropriately qualified and we carry out checks for criminal and other records through the DBS service in accordance with statutory requirements.

Aim

Our aim is to ensure that children have sufficient individual attention, and to guarantee care and education of a high quality.

Procedures

- To meet this aim we use the following ratios of adults to children:

Children aged two years: 1 adult : 4 children, where

- At least one member of staff holds a full and relevant level 3 qualification
- At least half of all other staff holds a full and relevant level 2 qualification.

Children aged three years and over: 1 adult : 8 children, where

- At least one member of staff holds a full and relevant level 3 qualification
- At least half of all other staff holds a full and relevant level 2 qualification.

- A minimum of two staff/adults are on duty at anyone time, with at least one being trained in paediatric first aid.
- Each child is assigned a key person; if the key person is not on site then a nominated buddy is to care for that child as part of the ratios.
- Members of staff over 17 years of age, when in a long-term placement, may be included in the ratios.
- Members of staff employed by the setting who are training towards a childcare qualification can be included in the ratios, if considered competent.